

HUNT LIBRARY VISION

Hunt Library strives to exceed expectations in transforming the lives of our global community through serving as a hub connecting and empowering students, faculty, and staff. We will inspire active participation within the intellectual life of the University and to be an essential partner in the University’s vision.

HUNT LIBRARY MISSION

Hunt Library serves Daytona Beach, Worldwide, and Prescott Campuses as an inclusive and dynamic center for innovation and collaboration, and a foundation of the global ERAU community. Our committed staff provide exceptional customer service and create unique learning environments through equitable access to high-quality services and curriculum-focused resources in all formats.

STRATEGIC DIRECTIONS



OUR CULTURE

EAGLE SERVICE STANDARDS

- Engagement
- Attitude
- Gratitude
- Listening
- Empathy
- Solutions Oriented

VALUES

- Collaborating on partnerships across ERAU
- Accessibility and discovery
- Promote and provide an inclusive environment
- Innovation: stay ahead of trends and change
- User-centered experience
- Equipping the community to be information-literate to cultivate critical thinking
- Commitment to supporting research

HOW WE WORK TOGETHER

- We consult within and across departments and campuses (DB, PC, WW)
- We actively and respectfully collaborate
- We strive to be transparent and engage in open communication
- We encourage ideas from all levels and directions
- We create a community of belonging by practicing respect, inclusivity, and diplomacy
- We value creating positive connections and care about the whole person

DEPARTMENT GOALS

ACCESS SERVICES

- Improve the promotion of access services policies, document delivery and interlibrary loan, and e-reserves to students and faculty across partner campuses.
- Improve access services, course reserves/e-reserves, interlibrary loan, and document delivery processes and procedures to ensure alignment across all campuses.
- Introduce and develop soft skills training to Access Services student workers.
- Utilize technology to assess library usage.

LIBRARY SYSTEMS & TECHNOLOGY

- Broaden access to online library resources for the global research community.
- Contribute to the enhancement of the digital presence of the University Archives.
- Provide exceptional technology services and professional development on technology for library staff.

RESEARCH & INSTRUCTION SERVICES

- Increase collaboration between both faculty and librarians to design and enhance instructional activities that maximize available resources.
- Provide the University community with the tools, resources and research skills necessary to achieve their academic and research goals.
- Be an active participant in ERAU research initiatives and activities.

OPEN RESEARCH AND PUBLISHING

- Enhance platforms and services to meet evolving community needs.
- Expand opportunities for all members of the University to engage with open scholarship and publishing.
- Advance the visibility of Hunt Library's role in Embry-Riddle's research enterprise.

TECHNICAL SERVICES

- Strategically develop and enhance collections and discovery through collaboration between Hunt and Hazy Libraries to support curricular coherence, resource parity, and evolving institutional needs.
- Advance research visibility and scholarly access through collaborative initiatives across Hunt and Hazy Libraries that support discovery, dissemination, and engagement.
- Support continuous improvement through data-informed decision-making, innovative practices, and collaborative approaches between Hunt and Hazy Libraries.

UNIVERSITY ARCHIVES

- Improve discoverability and access.
- Promote archives collection materials from across all campuses, supporting events and creating exhibits and displays.
- Improve physical space.

Department Goals: Access Services

Strategic Direction Link: 1, 2, 4	Strategic Direction Link: 1, 2, 4	Strategic Direction Link: 3	Strategic Direction Link: 5
Improve the promotion of access services policies, document delivery and interlibrary loan, and e-reserves to students and faculty across partner campuses.	Improve access services, course reserves/e-reserves, interlibrary loan, and document delivery processes and procedures to ensure alignment across all campuses.	Introduce and develop soft skills training to Access Services student workers.	Utilize technology to assess library usage.
Measured by: Usage in key areas (leisure book and main shelves collection checkouts), document delivery and interlibrary loan, and e-reserves will increase by a percentage to be determined by each campus.	Measured by: Usage in key areas (leisure book and main shelves collection checkouts), document delivery and interlibrary loan, and e-reserves will increase by a percentage to be determined through collaborative engagement with partner campuses.	Measured by: Access Services student workers will be surveyed to determine which soft skills were developed during their employment tenure.	Measured by: Successful implementation of technologies that inform spatial needs.
Key Actions: Promote services and communicate policies utilizing 4 key methods: - Implement ideas to increase interactivity with patrons at the Borrow Desk location and book display areas. - Participate in university tabling events and other outreach activities. - Utilize online resources such as the library social media accounts, research guides, and through email communications (e.g. automated Alma letters). - Develop signage and bookmarks.	Key Actions: - Evaluate and change access services policies to reduce barriers to checking out materials. - Employ RFID technology to make checkout processes easier and seamless. DB Campus (Hunt) installation of Tech logic’s RFID software approved for Summer 2026. Update: Completed July 2026. - Partner with Prescott Campus (Hazy) to align resource sharing configurations to benefit all campuses. Update: Rapido implementation successfully launched in June 2026.	Key Actions: Develop training webinars, etc. to introduce soft skills to student workers.	Key Actions: Implement Bibliotheca technology that counts usage of the library. Update: Bibliotheca software was not pursued. Tech logic’s RFID software offers features to assess usage and analytics for reporting. Update: Installed July 2026.

Department Goals: Library Systems & Technology

Strategic Direction Link: 1	Strategic Direction Link: 1	Strategic Direction Link: 3
Broaden access to online library resources for the global research community.	Contributing to enhancement of the digital presence of the University Archives.	Provide exceptional technology services and professional development on technology for library staff.
Measured by: • Providing seamless, efficient, and effective access to library systems and resources. • Enhanced accessibility of online resources for users of all abilities and needs. • Recognized enhancements of the digital presence of the University Archives. • Consider opportunities for collaboration with Hazy Library regarding systems, websites, and online services.	Measured by: • Increased quality and quantity of online collections and exhibits. • Working with the University Archivist to review the capabilities of new online platforms. • Increased integration of Archives platforms (including Prescott Campus) with existing systems.	Measured by: • Ongoing increased staff member knowledge of library systems and technology needed to perform their jobs, and ability to utilize library technology to provide service for our campus communities. • Ongoing increased staff member proficiency with using library technology.
Key Actions: • Providing exceptional technology services to library staff. • Administrating and integrating systems that provide access to online resources. • Overseeing the Hunt Library website in concert with Information Technology and Marketing and Communications. • Remediation of webpages and documents for accessibility. • Advising on software purchases and system integrations.	Key Actions: • Digitization of physical items from the University Archives collections. • Exhibit creation for the University Archives interactive digital kiosk.	Key Actions: • Working with IT to provide library hardware and software for staff. • Providing education and technical training on hardware, software, and systems to library staff.

Department Goals: Research & Instruction Services

Strategic Direction Link: 1 & 2	Strategic Direction Link: 4	Strategic Direction Link: 2 & 4
Increase collaboration between faculty and librarians to design and enhance instructional activities that maximize available resources.	Provide the University community with the tools, resources and research skills necessary to achieve their academic and research goals.	Be an active participant in ERAU research initiatives and activities.
Measured by: - Increased invites to liaison activities/being invited to the table (lunch and learns, symposiums, etc.). - Tracking usage of promoted resources within correspondences.	Measured by: - Increased number of consultations. - Increased teaching opportunities scheduled. - Implementation of research help outside the library. - Feedback received. - Implementation of webinar offerings across campuses. - Implementation of shared library instruction outlines. - Documented investigation looking into possibility of unified brand identity for Research Guides.	Measured by: - Increased librarian attendance at non-library events. - Increased librarian participation in University research endeavors.
Key Actions: - Expand and formalize liaison contact schedule. - Reinitiate the Hunt Library Update as it pertains to research and teaching (once a semester).	Key Actions: - Increase availability for consultations. - Expand our offerings for instruction (instruction sessions, webinars, etc.). - Develop a presence among students and faculty across both DB and WW campuses (tabling in colleges, open zoom sessions, etc.). - Solicit feedback from instructional endeavors. - Increase collaboration between ERAU libraries by offering select webinars and database instruction between campuses. - Create a collaborative repository to share library instruction outlines between ERAU libraries. - Explore potential for the creation of a unified brand identity of Research Guides across ERAU libraries.	Key Actions: - Increase visibility at non-library related events (resource fairs, presentations, student group events, etc.). - Take a more active role in university research endeavors (OUR council, Research Park, etc.).

Department Goals: Open Research and Publishing

Strategic Direction Link: 1, 2, & 4	Strategic Direction Link: 1, 3, & 4	Strategic Direction Link: 2 & 4
Enhance Scholarly Communication platforms and services to meet evolving community needs.	Expand opportunities for all members of the University to engage with open scholarship and publishing.	Advance the visibility of Hunt Library’s role in Embry-Riddle’s research enterprise.
Measured by: • Number of items in repositories that meet or improve accessibility standards or provide information on accessibility • User feedback of platforms and services. • Track process and feature updates made to platforms in response to identified user needs.	Measured by: • Growth in repository items created by students or used in classes. • Number of instruction sessions or materials created related to open access, OER, and open publishing. • Number of partnerships with staff, students, and faculty to house and support unique collections and materials.	Measured by: • Number of Portfolio pages created or updated. • Number of Eagle Pubs publications completed. • Number of research materials in repositories. • Number of opportunities to contribute to research support discussions or present to research groups outside of the library. • Number of successful integrations with systems external to the library.
Key Actions: • Develop and implement an accessibility update plan for repositories, including metadata for accessibility status while enhancements are made. • Review department processes and services for fit, need, and impact. • Review current platforms and utilized features for possible enhancements or updates. • Research and pursue integrations of platforms into external ERAU systems to reduce redundancy and streamline processes.	Key Actions: • Partner with CTLE and faculty to develop guidelines for OER student partnerships in Eagle Pubs. • Systematically review materials in the repository to cross post all student works in appropriate collections. • Develop resources on open access and open materials aimed at non-faculty audiences. • Develop additional resources on the changing research and publication landscape for faculty and researchers. • Review policies for updates to support a broad range of contributors to all ORP platforms and initiatives.	Key Actions: • Partner with research offices and other key stakeholders to grow as a key resource for faculty publishing questions and initiatives. • Showcase the new name and structure of the department and AERO for maximum visibility across the university. • Research and pursue integrations of platforms into forward facing ERAU systems and research processes. • Develop regular open scholarship consultations and other learning opportunities for faculty and graduate students. • Continually communicate impact and reach of our research community using data collected from our platforms.

Department Goals: Technical Services

Strategic Direction Link: 1, 2 & 3	Strategic Direction Link: 2, 3 & 4	Strategic Direction Link: 1, 3 & 4
Strategically develop and enhance collections and discovery through collaboration between Hunt and Hazy Libraries to support curricular coherence, resource parity, and evolving institutional needs.	Advance research visibility and scholarly access through collaborative initiatives that support discovery, dissemination, and engagement.	Support continuous improvement through data-informed decision-making, innovative practices, and collaborative approaches between Hunt and Hazy Libraries.
Measured by: - Collection development: Assess the alignment of shared collections with curricular and research needs, with attention to resource parity across campuses. - Metadata quality: Assess metadata quality and consistency to support equitable discovery and access across campuses. - User engagement: Analyze usage across campuses to evaluate the relevance, accessibility, and discoverability of resources. - Collection optimization: Assess collection use, overlap, and opportunities for coordinated stewardship across Hunt and Hazy Libraries.	Measured by: - Open access: Track the growth and use of read-and-publish agreements and other open access publishing models. - Research visibility: Assess faculty participation and research made openly accessible through supported agreements and models. - Financial stewardship: Assess expenditures, cost savings, and value achieved through shared and sustainable agreements and resource models. - Faculty support: Assess faculty awareness and experience with scholarly access and publishing opportunities across campuses.	Measured by: - Technology and resource adoption: Assess the effective adoption and integration of technologies and resources that support library operations across campuses. - Impact: Assess the impact of data-informed decisions on resource access, discoverability, efficiency, and user experience. - Library value: Use data to demonstrate the value of collections and technical services in supporting University research, teaching, and institutional priorities. - Cross-campus collaboration: Assess progress toward coordinated workflows, practices, and resource management across Hunt and Hazy Libraries.
Key Actions: - Strengthen targeted acquisitions: Enhance faculty collaborations to align acquisitions with emerging research and curricular needs. - Data-driven selections: Continue to implement demand-driven and evidence-based selection models. - Enhance metadata quality using established strategies as well as artificial intelligence-driven tools. - Finalize collection review framework: Continue to develop a structured review cycle for assessing collection relevance, condition, and usage trends. - Expand digital and open access resources: Increase digital holdings and support open-access initiatives such as transformative agreements to improve accessibility and affordability.	Key Actions: - Facilitate read-and-publish and open access agreements: Research, analyze, and implement open access and transformative agreements while educating faculty on their discovery, purpose, and benefits. - Advocate for sustainable publishing: Promote open access and publishing innovations through policy changes and funding support for sustainable publishing models. - Evaluate and adapt strategies: Regularly review metrics to assess impact and refine approaches for enhancing research visibility and accessibility. - Create a culture of research visibility.	Key Actions: - Develop and implement assessment frameworks: Regularly collect, analyze, and apply user feedback and operational data to drive continuous improvements. - Enhance workflow efficiency: Leverage data-driven insights and technology to refine processes, reduce inefficiencies, and improve resource discoverability and accessibility. - Explore emerging technologies: Pilot AI-driven metadata enhancements, process automation, and cloud-based tools to assess their potential impact. - Share actionable insights: Communicate data outcomes through reports, dashboards, and visualizations to inform stakeholders and support decision-making. - Evaluate the current department structure, considering previous reorganizations and their impact.

Department Goals: University Archives

Strategic Direction Link: 1	Strategic Direction Link: 2	Strategic Direction Link: 5
Improve discoverability and access to archival collections for learning and research.	Promote archives collection materials from across all campuses, supporting events and creating exhibits and displays.	Improve physical spaces.
Measured by: • Increase in discoverability and access to materials measured by system statistics and inquiry numbers. • 100% migration to JSTOR from the bepress Commons site – material fully removed from Commons. • All content hosted on JSTOR OCR'd – in 3 years remediation and text correction complete.	Measured by: • Installation of physical exhibits as planned. • May consider adding digital components so that we can use view counts or page visits as a marker. • Anecdotal/Feedback. • Exhibits will be planned with activities and engagement opportunities (tabling, opening receptions, events marketed to students). • Sustainable system in place.	Measured by: • Increase in useable space. • Researchers invited to visit spaces in 508 or 340.
Key Actions: • Correct and enhance records in ArchivEra. • Migrate digitized materials from Commons to JSTOR. • Improvement of available newspapers and other published materials – scans/remediation of PDFs. • ArchivEra contract roll over consideration – Migration to ArchivesSpace.	Key Actions: • Support all Centennial research needs. • Exhibits – Plan and implement both virtual and physical exhibits that engage visitors on a variety of topics that highlight the preservation of institutional history and/or aviation history. • Develop a sustainable system that allows for agile response to exhibit/display requests. • Expanding the collections that can be discovered through ArchivesSpace and JSTOR in the future by partnering with Prescott COA's safety archives.	Key Actions: • Continue renovation of spaces 149A&B and 340: with further storage options: modular shelving, flat files, storage cabinets and cases. • Separate processed and unprocessed collections for better control of workflows and limitations to access. • Reading rooms/spaces within both 149A&B and 340.