

# Public Access Computer Use Policy

Hunt Library computers are equipped with standard academic software and require users to enter login credentials. Hunt Library adheres to the Information Technology Acceptable Use of University Computing Resources Policy, APPM 7.5. The policy is also part of the Embry-Riddle Student Honor Code. The following is a summary of points especially relevant to Hunt Library public computer and wireless use.

- Library computers are for use by ERAU students, faculty and staff.
- The university's computing resources are primarily for academic-related activities.
- The computers should not be used for activities that are considered harassing, obscene or threatening by the recipient or another viewer.
- The computers should not be used for commercial purposes or personal gain.
- The unauthorized publishing or use of copyrighted material is prohibited and users are personally liable for the consequences of unauthorized use.
- The computers (and software) are maintained and updated by the university's IT department and should not be modified or disabled in anyway.
- Use of these computers does not guarantee privacy or confidentiality of any information on or communication sent through the Internet.

In addition to the university's computing policy, the Hunt Library has the following guidelines:

- Pending availability, ERAU alumni (with an ERAU Alumni card), Sodexo and Starbucks employees or visiting professors or dignitaries with authorization from a College Dean, may be logged on to a public computer for one hour per day by a library staff member.
- Members of the general public, including students from other academic institutions, do not have access to any ERAU computers.
- Prints are released from the printers via the **Follow Me Printing** software. An EagleCard is required for all printing needs.
- Problems with the computer systems, including the printers, should be reported to the IT lab monitor on duty or the Research or Access Services staff so that the problem can be corrected.
- Paper should be loaded into the printers by the IT lab monitor on duty or Access Services or Research staff only.

Users who violate the policies will be reported to the Dean of Students Office and may face disciplinary actions.

*Updated 12/3/2020.*

<https://huntlibrary.erau.edu/about/policies/public-access-computer>