

Loan Periods

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	<i>Circulating Books</i>	<i>Leisure Books</i>	<i>Reserve Materials</i>	<i>DVDs/Videos</i>
<i>Undergraduate Students</i>	30 days	14 days	3 hours	2 hours in library only
<i>Graduate & PhD Students</i>	60 days	14 days	3 hours	2 hours in library only
<i>Faculty & Staff</i>	3 semesters	14 days	3 hours	7 days
<i>Guests</i>	14 days	14 days	3 hours	NA
<i>Alumni</i>	14 days	14 days	3 hours	2 hours in library only
* <u>Guests</u> are alumni and patrons from other academic institutions.				

Loan periods for media equipment and items from the video/DVD collection are determined by the need of the faculty member. Call the Access Services Department at 386-226-6592 for more information.

Materials that are returned six months past the due date or later are not eligible for refund or credit because a replacement item has already been purchased.

All materials checked out to students (undergraduate, graduate, and Ph.D.) and guest patrons are subject to Recall by another patron after the first 14 days of a loan period.

Please be courteous and return these much needed materials immediately. Fines of \$2.50 per day for Recalled items will be applied to students and guest patrons.

Updated 8/31/2023.

<https://huntlibrary.erau.edu/about/policies/loan-periods>