Hunt Library Wireless Printing Instructions for Windows 7

- 1. Open Internet Explorer. The printer Website is only functional with Internet Explorer.
- 2. In the Internet Explorer address bar type http://dbwprinters.erau.edu/printers.



3. You will be prompted for a username and password. Enter your ERAU username and password in the fields.

Windows Security	×
Connecting to	dbwprinters.erau.edu.
	User name Password Domain: ERAU Remember my credentials
	OK Cancel

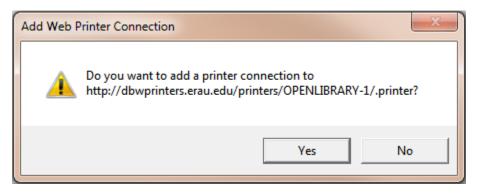
4. Internet Explorer will be directed to the <u>All Printers on dbwprinters.erau.edu</u> web page.

	dbwprinters. erau.ed	u/printers/ipp_0001.asp 🔎 👻 🗟	ර් 🗙 🔏 All Printer 🗙	🔧 Google 🛛 🛛 🔧 Google	Soogle 🏦 🛧 🔅
	All Print	ers on dbwprinters.er	rau.edu	Google http://www.google.com/	*
Name	Status	Location	Jobs	Model	Comment
OPENLIBRARY-1	Ready	Community Printer 1 in the Library	0	HP Universal Printing PCL 6	155.31.80.230
OPENLIBRARY-2	Toner Low	Community Printer 2 in the Library	0	HP Universal Printing PCL 6	155.31.80.232
OPENLIBRARY-3	Ready	Community Printer 3 in the Library	0	HP Universal Printing PCL 6	155.31.25.65
OPENLIBRARY-7	Ready	Community Printer 7 in the Library	0	HP Universal Printing PCL 6	155.31.25.108

- 5. Find the printer in the list you wish to print to and click that printers link.
- 6. A new Internet Explorer window will appear showing the name of the printer and the printer queue. On the left, under **Printer Actions**, click on **Connect**.

	OPENLIBRARY-1 on dbwprinters.erau.edu						
	Printer Queue: Ready Pending Documents: 0	Waiting Time: 0					
VIEW			_				
Document List	Document	Status	Owner	Pages	Size	Submitted	
Properties							
Device Status All Printers	There is no document in the printer queue.						
AirFrinters			There is no document	in the printer queue	2.		
PRINTER ACTIONS							
Pause							
Resume							
Cancel All Documents							
Connect							
DOCUMENT ACTIONS							
Pause							
Resume							
<u>Cancel</u>							

7. The Add Web Printer Connection dialogue box will pop up confirming your printer connection.



- 8. Click Yes.
- 9. The Configure Internet Port window will popup.

	OPENLIBRARY-1 on dbwprinters.erau.edu				
	Printer Queue: Ready Pending Documents: 0	Waiting Time: 0			
VIEW					
Document List Properties Device Status All Printers			Printer Installation		
PRINTER ACTIONS Pause Resume Cancel All Documents Connect			Checking network connection		

If the printer was installed successfully you will see the following message in your browser window.

The installation of the printer is now complete. If you want to print to the installed printer you can select the printer in the application you want to print from.

If an error message appears during installation, some changes must be made to the Internet Explorer settings:

- 1. From the menu, select **Tools** and **Internet Options**.
- 2. Select the Security tab.
- 3. Select **Trusted sites** and clink on the **Sites** button.
- 4. Uncheck the box for "Require server verification (https:) for all sites in this zone."
- 5. Enter **http://dbwprinters.erau.edu** if not already filled in.
- 6. Click the **Add** button to add the website to the zone.
- 7. Click Close.
- 8. Back in the Internet Options window, set the Trusted sites security level to **Medium-low**.
- 9. Click **OK**.
- 10. Restart Internet Explorer and try the installation again.

Trusted sites	×				
You can add and remove websites from this zone. All websites in this zone will use the zone's security settings.					
Add this website to the zone:					
http://dbwprinters.erau.edu	Add				
Websites:					
	<u>R</u> emove				
Require server verification (https:) for all sites in this zone					
	Close				