



Vision Statement

The Embry-Riddle Aeronautical University Hunt Library will be a leading resource for the access and discovery of information and research in aviation and aerospace studies.

The Library's Mission

The Hunt Library supports the Daytona Beach and Worldwide Campuses. It provides access to materials, information resources, services and facilities to students, faculty and staff in support of the University's commitment to excellence in teaching, learning, and research. As an academic support unit, the Library maintains flexibility and is proactive in meeting the changing information needs of its clientele.

Highlights

The Hunt Library experienced another year of transition as staff adjusted to personnel changes and student input helped create better study spaces in the temporary library. By using the results of student assessments to improve the available space and add services, the library has continued to be a popular destination for research, individual studying, and group projects.

Additional highlights and themes:

- Several long-term employees retired after 90 combined years of service.
- A new Hunt Library sign installed above the library entrance improved the library's visibility on campus and helps patrons locate the library more easily.
- Cram with Cookies, the library's signature event, remained popular with students. Additional stress relief activities were added to the spring event.
- Staff focused on reviewing collections, revising processes and procedures, eliminating unnecessary paper, and planning for the move to the new facility in August 2018.

Enhancing Library Services

Student feedback from the annual library survey indicated that students were dissatisfied with noise levels, cleanliness, computers, wireless connectivity, and leisure-reading options. The library staff developed a plan of action to address these issues by Fall 2017. Early plan implementation included an aggressive cleaning routine, upgraded computers and wireless provided by IT, and a review of leisure-reading materials. By eliminating several microfilm cabinets and a microfilm collection, the library was able to add a few more seats near the quiet area.

Other enhancements during this period include:

- A new budgeting process for electronic resource funding achieved the long-discussed goal of simplifying the Hunt and Hazy Libraries' electronic resource-funding process. This new process reduces paperwork and staff time.
- A streamlined acquisitions workflow using electronic data interchange (EDI) to send invoices to Accounts Payable also reduces paperwork and staff time.
- A new EAGLEsearch feature that assists with Interlibrary Loan requests on journal citation result pages added convenience for patrons.
- New video equipment installed in some of the College of Arts and Sciences classrooms by IT to capture speech classes allowed faculty and students almost immediate access to their files and reduced the number of speech classes needing media support.
- A new, shorter email response to EAGLEsearch help requests was developed based upon the results of student assessment.
- Decisions about added or canceled research databases are noted on the Research Databases page so that patrons are aware of changes.
- A Virtual Shelf Browser feature was added to Voyager, our online catalog. This new feature allows patrons to see adjacent titles within the catalog.
- Free ear plugs at the BORROW desk help students control the sound level during finals and other busy times.
- OCLC's Sustainable Collection Services GreenGlass tool was purchased to analyze the library's collection of print and purchased electronic books. The tool provides easily obtained usage information as well as overlap with other institutions.
- A new study-room procedure implemented in January 2017 lets library users schedule a room for up to two hours at a time.
- Daytona Beach faculty and staff can now request that items from our collection and Interlibrary Loan be delivered to their offices.
- An updated "Alternative Study Spaces" brochure featuring locations and hours around campus that offer student study spaces was made available at the ASK and BORROW desks.
- Interlibrary Loan Get It Now service from the Copyright Clearance Center helps fill rush and hard-to-fill requests from a select 160 publishers within 24 hours.
- Library instruction and liaison outreach extended to new areas.
- Short videos produced by the Research Department enhanced online self-help aids.
- Website enhancements:
 - A revised Library Code of Conduct on the library's website now links University documents that govern behavior on campus.
 - All Research Guides have been updated to change the navigation links to the left-hand side of the page as a result of user feedback.
- A Research Consultation service and request form was added to Ask a Librarian.

Volusia County Public Library staff spent an afternoon at the Hunt Library registering students for Volusia County Library cards. While not a direct library enhancement, this event gave students an easy way to obtain online leisure reading, a service not provided by the Hunt Library.

Involvement

The library staff enjoys a high level of participation in many university and community events. Below is a sampling of activities.

University activities:

- Shoe drive sponsored by the Athletics department
- University-sponsored contest to collect school supplies for the Westside Elementary School
- Welcoming the Women of ERAU orientation
- Fall Open House and Spring Preview Day
- Annual Leadership Institute Conference sponsored by ERAU's Human Resources department
- Center for Diversity and International Student Services Open House
- Discovery Day activities
- Dissertation defenses for the PhD in Aviation, Human Factors, and Engineering Physics departments

Campus presentations and collaboration:

- Karen Bronshteyn and Clayton Cassella presented a workshop, First Class Resources of the Hunt Library, at the Gaetz Institute conference.
- Kathleen Citro, Karen Bronshteyn, David Woolard, and Suzanne Eichler participated in The Info Hanger, an event that showcased the Hunt Library along with other ERAU departments at the Worldwide Conference.
- Kathleen Citro and David Woolard presented at the Worldwide College of Arts and Sciences Department meeting.
- Clayton Cassella and David Woolard presented a library workshop for incoming PhD in Aviation and PhD in Business students.
- Library staff assisted with the troubleshooting and implementation of a new ATP Aviation Hub maintenance library for Aviation Maintenance.
- Research Librarians staffed the Student Services Resources Fair each academic term.

Fun events:

- The library participated in the mannequin challenge by creating a video in the Research/Worldwide hallway. (Available on ERAU Hunt Library Facebook and Instagram accounts.)
- The library's graduating student assistants were photographed for the Forever Friends campaign to raise money for the Senior Eagle Scholarship fund. The photo was part of a slideshow at the graduation ceremony.
- Cram with Cookies events were held on study days in December 2016 and April 2017. In addition to snacks and beverages, the spring event included stress-reducing activities: a therapy dog, glow in the dark bubbles, and coloring books.

Community events:

- Volusia County Friends of the Library Author Luncheon, featuring the author Ann Hood.
- Dr. Anne Marie Casey, Suzanne Eichler, Liz Sterthaus, and Kristen Davis participated in the ERAU Adult Spelling Bee, a fundraiser for the Volusia Literacy Council. ERAU placed FIRST!
- Dr. Anne Marie Casey and Patty Martinez were part of the ERAU Trivia Team for the Corporate Cup Challenge, which also came in FIRST!

Presentations and Publications

James Day presented at a panel session titled "Ask a Tech Librarian: What They Don't Teach You About Technology in Library School" at the Florida Library Association Conference on May 10, 2017.

Jesper Jensen and Becca Durney presented a poster session titled "Leadership: Essential 2 Education" at the Florida Library Association Conference on May 10, 2017.

Kelly Robinson published "Can We Afford That?: One Library's Transition to a Data-Rich Acquisitions Environment for E-Resource Budgeting and Forecasting." *Technical Services Quarterly*, 34, no. 3 (2017): 257-267. DOI: 10.1080/07317131.2017.1321377.

Debra Rodensky, along with Dr. Kadie Mullins and Wes Lewis from the Office of Undergraduate Research, presented "Developing New Streams of Undergraduate Submissions" at the Digital Commons Southeastern User Group annual meeting on June 2, 2017.

Gabby Williams co-presented "Ground Control to Archivists Above: Unveiling Legacies and Launching Careers Through Internships" at the Society of Georgia Archivists/Society of Florida Archivists joint annual meeting on October 13, 2016.

Staff News

Three long-term Hunt Library employees retired in August 2016:

- Ellen Dewkett (Document Delivery/Research Librarian, 17 years)
- Christine Lynch (Research Librarian, 36 years)
- Lynn Prine (Research Librarian, 37 years)

Other resignations:

- Hunter Eck, Cataloging Management Librarian, October 2016
- Hannah Schlasinger, Evening Access Services Technician, October 2016
- Gabby Williams, Serials Technician, February 2017

The Library welcomed:

- Bill Condon, Research Librarian, July 2016
- Kristen Davis, Document Delivery/Research Librarian, September 2016
- Kristin Tardibuono, Evening Access Services Technician, September 2016
- Clara Volker, Research Librarian, October 2016
- Elizabeth Fuller, Collection Management Technician, March 2017
- Tim Keller, Head of Cataloging and Metadata, June 2017

Restructured staff positions:

- Jane Deighan is now the Special Projects Librarian.
- Debra Rodensky moved from the Research Department to Electronic and Technical Services and is now the Scholarly Communications Librarian.
- Chip Wolfe's reporting path was redirected to the Electronic and Technical Services area. He now reports to Debra Rodensky as well as continuing as the Sunday Access Services Technician.

Staff honored at the University's Annual Service Awards event:

Ten Years

- Scott Harkins, Access Services Technician
- David Woolard, Research Librarian

Fifteen Years

- Penny Cairns, Research Librarian
- Lawrence Harlowe, Access Services Technician
- Patty Martinez, Research Librarian
- Debra Rodensky, Scholarly Communications Librarian
- Melanie West, Associate Director for Access Services

Kathleen Citro was interviewed by Marc Bernier for the University Archives Oral History Project.

Staff Development

The library staff continue to enhance their knowledge through training online, onsite, and off campus.

Conferences/Workshops

Barbette Jensen, Becca Durney, and Jesper Jensen attended a marketing workshop hosted by ALA (American Library Association) titled: "Market Your Library! The Librarian's Nitty-Gritty Guide to Content Marketing."

Jesper Jensen, James Day, and David Woolard attended the UX (User Experience) workshop at NEFLIN (Northeast Florida Library Information Network).

Scott Harkins completed the Library Support Staff Certificate program sponsored by the American Library Association.

Gabby Williams attended the Society of Georgia Archivists/Society of Florida Archivists joint annual meeting.

Barbette Jensen, Becca Durney, and Clara Volker attended a NEFLIN workshop called, "Guerilla Branding: Making Your Library Indispensable."

Suzanne Sprague attended the Ex Libris Technical Seminar and the ELUNA user group meeting.

Patty Martinez and Suzanne Eichler attended the ACRL (Association of College & Research Libraries) conference.

Kelly Robinson, James Day, Jesper Jensen, Becca Durney, Penny Cairns, Clayton Cassella, Anne Marie Casey, Kristen Davis, Melanie West, and David Woolard attended the annual Florida Library Association meeting. James Day and Kelly Robinson served on conference-planning committees.

Kelly Robinson attended the annual ICUF (Independent Colleges and Universities of Florida) library meeting.

Bill Condon attended the LOEX (Library Orientation Exchange) conference.

Kelly Robinson attended a Springer-Nature Academic Symposium.

Debra Rodensky and Chip Wolfe attended the DCSEUG (Digital Commons Southeastern User Group) meeting.

Ying Zhang attended the annual NASIG (North American Serials Interest Group) meeting.

Clayton Cassella graduated from the 2015-2016 Sunshine State Library Leadership Institute.

Online Education

Bill Condon and Kristen Davis completed the Aviation 101 MOOC.

Kristen Davis completed a MOOC on Small Unmanned Aerial Systems.

Clayton Cassella and Suzanne Eichler completed the Aircraft Maintenance, Repair and Overhaul MOOC on Canvas.

Staff Retreats

The library staff held a retreat on August 18, 2016. It included a tour of the College of Aviation's many labs: Suborbital Operations Science, Enroute Air Traffic Control, TRACON, Air Traffic Control Tower, Weather Center and Weather Broadcasting, Airline Operations, High-Altitude Normobaric Chamber, and Spatial Disorientation.

A staff retreat on December 20, 2016, featured "Listening for Us" by Ann Valenti from HR and a tour of the Embry-Riddle Observatory.

The library staff met as a group on March 16, 2017, to discuss various topics, including the new Student Union, the annual fund campaign, summer schedules, and Dr. Casey's new position as the Dean of Scholarly Communication and the Library.

Webinars

The staff participated in over 100 webinars such as Teaching Trends in Information Literacy, The Importance of Mapping to the ACRL Standards for Distance Learning Library Services, and Collaborative Instructional Design.

Assessment

Library Assessment Team Activity

- Interlibrary Loan Borrowing Patron Survey (July 2016)
 - ILL Borrowing patron satisfaction with the new ILL account authentication process and other ILL account features was found to have an 86% rating of Good/Very Good overall.
- Promotional Survey for PhD Students (September 2016)
 - Promotional materials being distributed to new PhD students that received a less than 60% approval rating will not be purchased in the future.
- Subject Guides Assessment (October 2016)
 - User interviews determined that students preferred a subject guide website layout/design with a side navigation rather than top navigational menu, prompting a redesign of the subject guides.

Institutional Research – Hunt Library Annual Spring Survey (February 2017)

The Hunt Library annual survey of Daytona Beach campus students included questions about social media usage. Student comments regarding the library space and services ultimately took precedence over the questions regarding social media and improvements were made as noted in early sections of this report.

Ask a Librarian Assessment (February 2017)

An Ask a Librarian service optional rating system attached to all email responses garnered a 100% “great” rating.

Collections

Analysis of the library's collection continues with the goal of ensuring that only relevant materials are moved to the new library in August 2018. Over 1,500 duplicate and outdated volumes were withdrawn over the past year leaving the collection with nearly 77,000 print volumes. In addition, over 6,000 reels of microfiche were removed because they were duplicated in online resources or no longer needed.

The library continues to purchase physical titles. However, streamlining the collection has resulted in an increased purchasing of electronic books. As of June 30, 2017, students had access to more than 92,000 electronic books. Vendors now offer subscription and acquisition options that ensure the electronic books purchased are ones the students need and use.

Online resource offerings were refined with the addition of several new databases such as ASTM Compass, Sage Journals, and Wiley Online Library.

Online resources removed from our collection after careful review based on overlap, relevance or a cease in production include Satellite Industry Directory, Applied Science and Technology Full-Text, Mental Measurements Yearbook, CultureGrams, and Gale Artemis: Literary Sources.

Although the library continued to receive book donations, fewer donated books were added to the collection due to a more selective acquisitions policy. Books deemed unsuitable for the Hunt Library

collection and deaccessioned library materials in good condition were sold at a book sale in early 2017.

In an effort to obtain appropriate books for the library's leisure collection, Hunt Library student assistants are now asked to review the monthly leisure reading catalogs and make selections.

Many periodicals were deaccessioned and removed from the library collection because of new electronic availability, incomplete holdings, and lack of relevance to the curriculum. The library managed to rehome many of the aviation titles by donating them to other institutions such as:

- Air University Library (Maxwell AFB)
- Auburn University
- FLARE (Florida Academic Repository at the University of Florida)
- Georgia Tech University
- Smithsonian National Air and Space Museum
- Wright State University

An ongoing review of the Media Collection resulted in obsolete videos and DVDs no longer relevant to the curriculum being removed from the collection.

Retirement Party



Retirees are Research Librarians Christine Lynch, Lynn Prine, and Ellen Dewkett.

Cram with Cookies



New Library Sign



Spring Book Sale

